



INSTITUTION SUPPLEMENT

OPI: Correctional Programs
* NUMBER: COM 5267.06.E
* DATE: April 1, 2003
SUBJECT: Visiting Regulations

*Denotes Changes

1. **PURPOSE AND SCOPE.** To implement the Federal Prison System Program Statement 5267.06, Visiting Regulations. This supplement must be read in conjunction with the aforementioned Program Statement for a clearer understanding of the visiting policies at this institution.

2. **DIRECTIVES AFFECTED.**

a. Directive Rescinded:

I.S. COM 5267.05.C, Visiting Regulations (05/29/98)
P.S. 5267.05, Visiting Regulations (07/21/93)

b. Directives Referenced:

PS 1280.10	JUST, NCIC, & NLETS Systems Users Guide (4/19/96)
PS 1315.06	Legal Activities, Inmate (3/3/97)
PS 1490.04	Victim and Witness Notification (2/3/98)
PS 4500.04	Trust Fund/Warehouse/Laundry Manual (12/15/95)
PS 5100.07	Security Designation and Custody Classification Manual (9/3/99)
PS 5180.04	Central Inmate Monitoring System Operations Manual (8/16/96)
PS 5270.07	Inmate Discipline and Special Housing Units (12/29/87)
PS 5280.08	Furloughs (2/4/98)
PS 5500.09	Correctional Services Manual (10/27/97)
PS 5510.09	Searching, Detaining, or Arresting Persons Other Than Inmates (3/6/98)
PS 5521.05	Searches of Housing Units, Inmates and Inmate Work Areas (6/30/97)
PS 7331.03	Pretrial Inmates (11/22/94)

3. STANDARDS REFERENCED.

a. American Correctional Association 3rd Edition Standards for Adult Correctional Institutions: 3-4149, 3-4255, 3-4440, 3-4441, 3-4441-1, 3-4442, 3-4443, 3-4445, 3-4446.

4. DESCRIPTION OF RULES OR PROCEDURES.

a. Visiting Facilities: The Captain is responsible for staffing and training of Correctional Officers to supervise the Visiting Rooms at FCC Coleman-Medium and Satellite Camp. The maximum number of persons allowed in FCC Coleman, Medium and Satellite Camp, Visiting Room is 275.

* b. Opening of the Patio Area: In the Medium institution, the outdoor patio area for visiting will be opened at the start of visitation and secured at 2:30 p.m., 30 minutes prior to visitation being over.

5. HOURS OF VISITING.***FCC COLEMAN - MEDIUM**

Sunday	8:00 a.m. - 3:00 p.m.
Monday	8:00 a.m. - 3:00 p.m.
Wednesday	8:00 a.m. - 3:00 p.m.
Thursday	8:00 a.m. - 3:00 p.m.
Friday	8:00 a.m. - 3:00 p.m.
Saturday	8:00 a.m. - 3:00 p.m.
Holidays	8:00 a.m. - 3:00 p.m.

FCC SATELLITE CAMP

Saturday	8:00 a.m. - 3:00 p.m.
Sunday	8:00 a.m. - 3:00 p.m.
Holidays	8:00 a.m. - 3:00 p.m.

b. **Federal or nationally recognized holidays:** New Year's Day, Martin Luther King Day, President's Day, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans Day, Thanksgiving Day and Christmas Day. No points will be charged for visits on Federal holidays.

c. Visitors will not be allowed inside the Front Lobby of the institution more than 15 minutes prior to visiting hours.

d. Due to the time and administrative costs involved, most visits must be scheduled during regularly scheduled visiting hours.

e. Other institutional activities must be maintained without unnecessary or extended interference.

6. **FREQUENCY OF VISITS AND NUMBER OF VISITORS.**

a. FCC Coleman Medium - Inmates are allowed visits based on a point system. On the first day of each month, each inmate is given (2) two points. Points are deducted based on the following:

* **Mondays/Wednesdays/Thursdays/Friday & Federal Holidays 0 points will be assessed.**

Saturday/Sunday 1 point per visit

* **b.** FCC Coleman Medium- Inmates housed in the Special Housing unit will be allowed to visit on Wednesdays only. This will prevent inmates housed in this unit and General Population from being in the Visiting Room at the same time.

c. FCC Coleman Satellite Camp - The Camp does not have a point system. Females in a local detention facility or hospital cannot have visits unless approved by the Warden or Camp Administrator. The enclosed patio area remains open for visiting.

* 7. VISITING RESTRICTIONS AND OVERCROWDING. Visiting may be curtailed or terminated because of an emergency, improper conduct on the part of the inmate or their visitor(s), or when the Visiting Room becomes overcrowded. Should it become necessary to curtail or terminate visiting because of overcrowding, or due to an emergency, the Operations Lieutenant will be notified. Common sense and understanding must prevail when terminating a visit. The general guidelines and order of termination will be as follows:

- ◆ Volunteers
- ◆ Those persons who visit most frequently (3 times or more per week) and live within a 50-mile radius.
- ◆ Those persons who visit regularly (1-2 times per week) and live within a 50-mile radius.
- ◆ Those persons who visit less than once per week and live within a 100-mile radius.
- ◆ Those persons who live outside of the 100-mile radius.

If visits are terminated at either the Medium or the Camp, the Operations Lieutenant must be notified and will document the circumstances in the Lieutenant's Log.

8. NUMBER OF VISITORS. The number of persons allowed and seats used while visiting one inmate as a group will be limited to five (5) adults. There is no limitation on the children who may visit at one time. Seating is available for up to five (5) adults per inmate when necessary. Children are not necessarily guaranteed seating.

9. IDENTIFICATION OF VISITORS. All visitors, with the exception of children under the age of 16 years, must display photo identification before being permitted into the institution. Acceptable forms of identification are as follows: a driver's license, passport, etc., issued by a local, state or federal agency or foreign government. The Institution Duty Officer or Operations Lieutenant will be notified in questionable cases.

10. APPROVED VISITORS. Visits are limited to those on the inmate's approved visiting list as authorized by the Unit Team. It is the responsibility of the inmate to advise their visitors they have been approved and placed on their authorized visiting list. An individual may be placed on the approved list after investigation from the usual sources, (i.e., Presentence Investigation Report, U.S. Probation Office, NCIC checks, local law enforcement agencies, individuals concerned, etc.).

a. If a visitor is on the approved visiting list of more than one inmate, except for immediate family, they will normally be allowed to visit only one inmate at a time.

b. Newly admitted inmates: If an immediate family member arrives at the institution who is not on an inmate's approved visiting list, the inmate's Unit Team will be notified. A member of the Unit Team will review the Central File to determine if the visitor is a member of the immediate family. The prospective visitor will be interviewed by a member of the unit team to determine if the visit is to be approved. If Unit staff are not available, and the visitor's relationship to the inmate cannot be confirmed, the visit will be denied. If the visit is denied, the Operations Lieutenant will document the denial of the visit in the Lieutenant's Log.

c. Persons with Criminal Records: While the history of an arrest record or criminal record does not necessarily preclude visiting privileges, careful evaluation and consideration should be given to the nature and extent of the criminal record. History of recent criminal activity is weighed against the value of the relationship and the security of the institution. The Warden or their designee will make the final determination as to the approval or disapproval of visiting requests in these type of cases.

d. Former Inmates of the Institution and Relatives of Other Inmates: Rarely will individuals in this category be permitted to visit. In those instances necessitating such visits, the Warden must give prior approval.

e. Holdovers and New Commitments: When an approved visiting list is not available, visits for new commitments and inmates in holdover status will be limited to confirmed members of the immediate family. A Birth Certificate or some form of identification that would indicate they are members of the same family will be required. In addition, a check of the inmate's Presentence Investigation Report (if one is available), shall be conducted.

f. Special Housing Unit Inmates, Protective Custody and Separation Cases: The Warden or their designee (normally the Captain) will make the determination of approving visits and scheduled visiting for protective custody and separation cases. Visits of this nature will be reviewed on a case by case basis, taking into account the safety of the inmate and the security requirements of this facility. In addition, Special Housing Inmates will normally be allowed to visit on Wednesday of each week from 8:00a.m. to 2:30 p.m.

g. Special precautions will be taken by the Visiting Room officer when a visitor closely resembles an inmate (as in the case of identical twins).

h. Injuries to Visitors: Any injuries occurring to visitors, while inside the institution will be assessed by the senior medical staff member on duty. An injury report will be completed and only emergency treatment will be rendered. No medication will be prescribed. Injured visitors will be referred to the local hospital emergency room or their respective physician for follow up treatment when appropriate.

11. SPECIAL VISITS. Notifications will be made by memorandum to the Captain, Institution Duty Officer, Operations Lieutenant and to the Central File of all special visits conducted.

a. Business Visitors:

(1) No inmate shall be permitted to engage actively in a business or profession. An inmate who has engaged in a business or profession prior to commitment will be expected to delegate or assign authority for the operation of such business or profession to a person in the community. There may be occasions where a decision has to be made which substantially affects the assets or prospects of the business. In such cases, the Warden may permit a special visit.

(2) Infrequent visits by a prospective/former employer, clergy, sponsor or parole advisor may be permitted upon recommendation and approval of the inmate's Unit Manager.

b. Embassy or Consular Visitors: Whenever it has been determined that an inmate is a citizen of a foreign country, the Embassy or Consular representative of that country shall be permitted to visit on matters of legitimate business. This privilege shall not be withheld even though the inmate may be undergoing disciplinary status or confined in the Special Housing Unit. Arrangements for visits by Embassy or Consular staff will be made through the Unit Manager.

c. Attorney Visits: Attorneys should be on the inmate's visiting list. However, this does not preclude other attorneys from visiting at the inmate's request. Visits from attorneys not on the inmate's visiting list must ordinarily be requested in writing and approved by the Warden at least 24 hours in advance of the visit. In situations which prior notification by an attorney has not been made due to unforeseen circumstances,

reasonable efforts will be made by staff to accommodate the attorney visit.

All attorneys will present proper identification and fill out a Visiting Attorney Statement. A copy of the attorney visits will be kept in the inmate's central file. In order to be considered a legal visit, the attorney must present photo identification and confirmation of attorney status. Attorney visits will normally take place in the private attorney visiting rooms during regular visiting hours. Under rare circumstances when an attorney visit may take place during non-visiting hours, the visit will be visually supervised by a member of the inmate's unit team. Staff may not subject visits between an attorney and an inmate to auditory supervision.

Normally, exchange or delivery of legal documents between an inmate and an attorney must occur through the U.S. Mail rather than incident to visitation. However, attorneys are permitted to bring reasonable amounts of legal documents (not to exceed a thickness of one-half inch) into the institution for review with an inmate.

Any legal documents brought in by an attorney are subject to visual inspection for contraband by the Front Entrance Officer, but ordinarily will not be read by staff.

An inmate may bring a **limited** amount of legal materials (not to exceed a thickness of one-half inch) from his unit to the Visiting Room to review with his attorney. The Visiting Room Officer will visually inspect the legal documents for contraband upon entering and exiting the Visiting Room and immediately notify the Operations Lieutenant if any discrepancies are noted.

Once the legal visit has concluded, the Visiting Room Officer will visually inspect the inmate's legal material to ensure that contraband is not present. If inspection reveals that contraband is not present, the Visiting Room Officer will give the legal materials to the inmate to return to his unit. Items that cannot be thoroughly searched (e.g., padded envelopes or hard-cover books) will not be allowed to enter or leave the Visiting Room. **NOTE:** Recording devices, video equipment and cameras will not be allowed in the Visiting Room without advanced written approval from the Warden. If such permission is granted, the Complex Legal Department will be notified and available for consultation. The visit will be visually monitored by a member of the unit team.

d. Law Enforcement Interviews: Ordinarily, the Special Investigative Agent (SIA) will approve and coordinate all

interviews between law enforcement agencies and inmates. In the absence of the SIA, the Special Investigative Supervisor (SIS) will assume this function. The purpose of this is to acquaint institution officials with any new developments in an inmate's situation that might jeopardize the safety and security of this facility.

The completed form will be forwarded to the Captain for review, who will forward it to the Associate Warden for final review. It will then be sent to the SIA for filing.

12. Visits to Inmates not in Regular Population Status.

* a. Outside Hospital Visits: Visiting privileges will not be authorized for the inmate unless approved in advance by the Warden or their designee. If visiting has been approved, the following guidelines will be adhered to:

(1). An approved list of visitors will be prepared by the Unit Team for each inmate patient.

(2). Prior to the inmate receiving a visit, the visitor's name, address, date and time each visit will take place will be provided to the staff supervising the inmate in an outside hospital.

(3). The staff supervising the inmate in an outside hospital will ensure the visitor's identity at time of the visit. The inmate will only be allowed one visitor in the room during the visit.

(4). When the visitor enters the inmate's room, the staff member will advise the visitor of proper visiting procedures. Visitors will be screened with a hand-held metal detector. The staff supervising the inmate will place all purses and handbags in the inmate's hospital room closet or locker. The inmate will never have access to the visitor's purse or bags. The visitor may retrieve their belongings just prior to departure from the hospital room.

(5). All inmate visitors will adhere to hospital visiting regulations and hours.

(6). Visitors will not utilize the bathroom in the inmate inmates' room.

* (7). Visitors/walk-ins will not be authorized to visit the inmate unless prior approval has been given by the Warden.

In the event an unauthorized visitor appears at the hospital demanding a visit, they will be referred to the institution. The Operations Lieutenant and hospital security will be notified.

13. PREPARATION OF VISITING LISTS. The Correctional Counselor will be responsible for approving the proposed Visiting List submitted by the inmate and preparing all documents required. The inmate's visiting list will be completed by the Correctional Counselor, signed, copied and filed in the visitation computer in the Front Lobby, with a copy going to the inmate. This should be accomplished within the first five days after the inmate's arrival. The Correctional Counselor will also be responsible for additions to the visiting list, filing the updated list and destroying the old list. All additions will be typed on the original form and initialed by the person making the correction. The inmate will be provided a copy of the visiting regulations by their Counselor during the Admissions and Orientation period. Ordinarily, an inmate transferred from another Federal Bureau of Prisons institution will not need to have their visitors already on the visiting list approved a second time.

a. Unit Team shall notify the inmate of each approval or disapproval of a requested person. **The inmate is responsible for notifying the visitor of the approval or disapproval to visit and is expected to provide the approved visitor with a copy of the visiting guidelines.**

14. VISITING ROOM PROCEDURES. The FCC Coleman-Medium Facility Front Lobby officer will stamp each visitor's hand with a black light stamp prior to their entrance to the Visiting Room. The visitor's hand will be checked by the Visiting Room officer for the presence of the stamp prior to the visitor's exit from the Visiting Room.

15. VISITOR DRESS. The Front Lobby officer will ensure all visitors are appropriately dressed. Visitors will dress appropriately and avoid clothing styles that are suggestive. See-through garments, sleeveless tops (even if a jacket is worn over the top), overly tight fitting clothes, plunging neck lines or garments that expose private parts of the body will not be permitted to be worn in the Visiting Room. Clothing that resembles the green uniforms, bus clothing and Special Housing Unit orange jump suits will not be permitted in the Visiting Room. Skirts, shorts, culottes and dresses will not be higher than two inches above the top of the knee. Halter tops, wrap-around skirts, spandex, caps, hats and clothing with logos that may indicate gang affiliation or bathing-suit type attire will not be permitted. Wigs will only be permitted with a doctors

note indicating medical necessity. Provocative attire worn by men or women is reason to deny and/or preclude visiting. A visit may be terminated in order to maintain good taste and consideration for others.

a. Personal Belongings: Cellular telephones, pagers, or any other electronic device will not be allowed into the Visiting Room at any time. **Visitor's personal property which will be allowed into the Visiting Room is as follows:**

- (1). Change purse (clear)
- (2). Money (\$20.00 maximum, with no bill denomination over \$5.00)
- (3). Comb/hair brush
- (4). Baby bottles (must be clear plastic)
- (5). Diapers (reasonable amount), baby powder, ointment and small blanket
- (6). Commercially sealed, prepackaged baby food (not to exceed 6 sealed containers)
- (7). Baby clothes (one set)
- (8). Life maintenance medications (i.e., heart, epileptic, etc.). Diabetic medication and syringes are not considered life maintenance medications
- (9). Jewelry worn in by the visitor
- (10). Sweater/light jacket
- (11). Reasonable amount of feminine hygiene items.

All other items will be placed in lockers provided for visitors located in the front reception area (medium) or secured in the visitor's vehicle.

* b. Searching Visitors: Visitors are subject to search and under certain circumstances, to be detained and/or arrested. Reference is made to Program Statement, Searching, Detaining, or Arresting Persons Other than Inmates. It is the responsibility of the Front Lobby officer to search items of personal property and to ensure all visitors pass through the metal detector prior to admittance to the Visiting Room. Failure to successfully pass through the walk-through metal detector or the hand-held metal detector will warrant denial of the visiting privilege, at the Medium institution. The Camp does not utilize a walk-through metal detector.

* c. Record of Visitors: The Front Lobby officer will ensure all visitors read and sign the Notification to Visitor form (BP-224(52)). This will be the form utilized to ensure all visiting is recorded and a file is maintained on all visitors. (The form will be carried to the Visiting Room by the visiting Escort officer). The Visiting Room officer will forward completed BP-224's to the Lieutenant's office.

* 16. INMATE DRESS.

a. Medium: Inmates must wear institution issue uniform clothing when participating in the visiting program. Inmates will dress in clean clothing that is in good repair and in good taste. Inmates will wear institution work shoes or authorized footwear into the Visiting Room. Hats and sunglasses are not approved for wear (Exception: Religious headgear and prescription sunglasses). The only jewelry inmates are permitted to wear into the Visiting Room are wedding bands and religious medallions. Any other jewelry, including watches, will be secured in the inmate's unit before leaving for the Visiting Room. Inmates will be permitted to bring one comb and handkerchief into the Visiting Room.

The Front Lobby officer will notify the Operations Lieutenant of any potential visitor considered not to be appropriately dressed. The Operations Lieutenant will proceed to the Front Lobby and make the determination on the visitor(s) dress attire. When a visit is not allowed, the Operations Lieutenant will document the reason(s) in the Lieutenants' log.

b. Camp: - Inmates must wear institution issue uniform clothing. Inmates at the Camp may be allowed to wear their personal tennis shoes for visiting.

17. DETAINING VISITORS. Only the Warden can authorize detaining visitors when there is probable cause they are involved in a serious violation of visiting regulations constituting a violation of the law. An individual is not ordinarily detained for conduct which poses little or no threat to the security or orderly running of the institution (i.e., being under the influence of intoxicants or drugs, etc).

18. SUPERVISION.

a. It is the responsibility of the Visiting Room officer to ensure the Visiting Room regulations are followed as outlined in this supplement, and that visits are conducted in a quiet, orderly and dignified manner. Direct observation of the visits is not required at all times, but the officers will move about the area and constantly observe the general visiting area. Inspections should determine that the visits are being conducted in an acceptable manner. Inmates are not allowed to visit with other inmates or other inmates' visitors.

* b. A search of each inmate is required at the beginning and end of each visit. Pat searches will be conducted on all inmates prior to entrance into the Visiting Room. A visual search and metal detector screening shall be conducted on all inmates prior to leaving the Visiting Room. Searches and shakedowns shall be conducted out of view of visitors and in privacy.

c. In no instance shall the Visiting Room Officer accept articles or gifts of any kind for an inmate. Hobby craft, art items, etc., shall not be given to visitors by inmates.

* d. Restroom facilities for visitors are located inside the Visiting Room. Inmates, under direct visual supervision of the Visiting Room Officer, will utilize the rest room located in the Shakedown Room. Inmates will be directly supervised when utilizing the restroom.

e. Visitors are not permitted to take from, or give to, an inmate any document or item within the visiting area.

19. PENALTY FOR VISITING ROOM VIOLATIONS. All inmates are to be aware of the rules and regulations and consequences for violating those regulations. Inmates are responsible for providing each of their visitors a copy of the visiting rules and regulations brochure. Any act or effort to violate the visiting guidelines of an institution may result in disciplinary action against the inmate, which may include the denial of future visits. In the case of criminal violations, prosecution may be initiated against the visitor and the inmate.

20. OFFICE OF PRIMARY RESPONSIBILITY: Correctional Programs.

Carlyle I. Holder, Warden

Note! This Supplement must be reviewed by the Correctional Service Administrator.

DISTRIBUTION: Executive Staff
Regional Office
Department Heads
Inmate Law Library

FEDERAL CORRECTIONAL COMPLEX
Medium Security and Satellite Camp
COLEMAN, FLORIDA

VISITING INSTRUCTIONS

At the Medium, visiting is permitted Monday, Thursday, Friday, Saturday, Sunday and all Federal holidays, between the hours of 8:15 a.m. to 3:15 p.m. At the Camp, visiting is permitted on Saturday, Sunday and Holidays 8:15 a.m. to 3:15 p.m. There will be no visiting Tuesday and Wednesday, unless a Federal holiday coincides. Federal holidays are: New Year's Day, Martin Luther King's Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veteran's Day, Thanksgiving Day and Christmas Day.

Except in unusual cases, members of the immediate family (father, mother, step-parents, foster parents, brothers, sisters, wife, and children) are placed on the inmate's visiting list. Other relatives, such as grandparents, uncles, aunts, in-laws, and cousins may be placed on the approved list if the inmate wishes to have them visit regularly. The visiting privilege may be extended to friends and other non-relatives if the inmate establishes that the association or friendship is a genuinely constructive one and that he would benefit from continued contact. There must be proof that relationships with any approved visitors were established **prior** to the inmate's incarceration. While there is no minimum length of time the inmate must have known a proposed visitor, the unit team will not usually approve visiting for casual acquaintances developed during confinement. Special visitors may be authorized by the unit staff and may include clergymen, former or prospective employers, sponsors or parole advisors. Visits of this nature serve purposes for release planning, counseling, and discussion of acute family problems.

Visiting at FCC Coleman is open and is held in a comfortable setting. Social visits, at the Medium, will be conducted on a point system. No points are accessed for each weekday visit, but each visit on a Saturday and/ or Sunday will be counted as one point, with a maximum number of two points each month. Unused points from one month cannot be forwarded to the following month. Visiting limitations may be imposed due to overcrowding and/or inclement weather. A maximum of five people (excluding children) are allowed to visit an inmate at one time. In the event the Visiting Room becomes overcrowded, visits will be terminated according to the order of arrival, i.e., first visitors in would be the first terminated when capacity is exceeded. Exceptions of the number of visits and/or the number of visits allowed must be approved, in advance, by the inmate's Unit Team. If a visitor is on the approved visiting list of more than one inmate, he/she will ordinarily not be allowed to visit more than one (1) inmate on the same day.

All children under the age of 16 must be accompanied by a responsible adult. Visitors will be responsible for keeping children in their company and within reach at all times. **Adults will be responsible for their children's conduct and behavior.** Visitor's 16 and 17 years old may visit without an adult with the written approval of their parent, legal guardian, or immediate family member who is at least 18 years of age.

Visitors are expected to use good taste in their dress. The officer will ensure that all visitors are dressed appropriately. See-through clothes, sleeveless tee shirts, short skirts, wrap-around skirts, spandex, caps, hats, and clothing with logos that may be affiliated to a type of gang are not considered appropriate apparel. **Clothing which resembles the inmate clothing will not be allowed.** Clothing worn by visitors that are considered to be too revealing, provocative or indiscreet will result in the visit not being allowed until a change into appropriate clothing is made. The Operations Lieutenant and/or the Duty Officer has the authority to make final determination as to the appropriateness of a visitor's dress.

At the medium security facility, if a visitor cannot successfully clear the metal detector, the visit will not be allowed.

Handshaking and a brief kiss and embrace may be exchanged by inmates and their visitors at the beginning and at the end of each visit. During the visit, crossing legs with each other, kissing, fondling, and other actions that would bring embarrassment to others will result in termination of the visit and a determination made by the inmate's unit team and the Warden regarding the status of future visits.

Visitors are not allowed to bring food into the Visiting Room (except baby food for infants). Coin-operated vending machines are provided in the Visiting room. The items purchased for inmates must be consumed in the Visiting Room, as inmates are not allowed to take anything from the Visiting Room to their units. The officer assigned to the Visiting Room is not responsible for losses incurred or the malfunction of the vending machines. Visitors are cautioned to use the machines at their own risk. Reimbursement is not guaranteed. Visitors may bring small, see-through, coin or clutch type purses into the Visiting Room; large purses, bags, etc., are not permitted in the Visiting Room and must be left in your locked car. Pocket knives are not permitted in the Visiting Room.

All visitors will be required to sign into the institution upon arrival. Visitors must present photographic identification (driver's license etc.). Visitors are not authorized to enter institution property more than fifteen (15) minutes prior to the start of visiting. All persons not visiting must leave the grounds.

The Federal Correctional Complex, Coleman, Florida, has every desire to make your visit as pleasant as possible. If you have any questions regarding visiting, please feel free to contact the inmate's Unit Manager or Counselor.

Any effort to circumvent or evade the visiting regulations may result in termination of the visit and the denial of future visits. Additionally, it may lead to disciplinary action or court proceedings against the inmate and/or visitor in accordance with Title 18 US Code, Section 1791, C. 87, which states:

"WHOEVER, CONTRARY TO ANY RULE OR REGULATION PROMULGATED BY THE ATTORNEY GENERAL, INTRODUCES OR ATTEMPTS TO INTRODUCE INTO OR UPON THE GROUNDS OF ANY FEDERAL PENAL OR CORRECTIONAL INSTITUTION OR TAKES OR ATTEMPTS TO TAKE OR SEND THEREFROM ANYTHING WHATSOEVER, SHALL BE IMPRISONED NOT MORE THAN TEN (10) YEARS."

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Visitors' personal property which will be allowed into the Visiting Room is as follows:

1. Change purse (clear)
2. Money (\$20.00 maximum, with no bill denomination over \$5.00)
3. Comb/hair brush
4. Baby bottles (must be clear plastic)
5. Diapers (reasonable amount), baby powder, ointment and small blanket
6. Baby food (not to exceed 6 sealed containers)
7. Baby clothes (one set)
8. Life maintenance medications (i.e., heart, epileptic, etc.). Diabetic medication and syringes are not considered life maintenance medications
9. Jewelry worn in by the visitor
10. Sweater/light jacket
11. Reasonable amount of feminine hygiene items.

VISITOR INFORMATION

LOCATION: The Federal Correctional Complex, Coleman, Florida, is located approximately 62 miles northeast of Tampa, Florida. It is situated on county road 470, approximately eight miles west of U.S. Highway 27.

RESOURCES:

1. **Transportation:** For your convenience, telephone numbers for taxi service in the Coleman area are provided. Visitors who need to call for a taxi at the end of their visit may use the pay telephone located in the front lobby.

MID STATE LIMOUSINE & TAXI SERVICE	(352) 748-2222
MOM'S TAXI	(352) 793-3749
PARADISE TAXI SERVICE	(352) 793-6464
GREYHOUND BUS SERVICES (TAVARES)	(352) 343-4511

2. **HOTELS:** There are four hotels located in Sumter County.

BEST WESTERN - BUSHNELL	793-5010
DAYS INN - WILDWOOD	748-2000
HOWARD JOHNSON - WILDWOOD	748-3783
RED CARPET INN - WILDWOOD	748-4488

